**Minutes of PPG Meeting Held Monday 2 August 2016**

**Present:** DF – Chair

NL – Vice Chair

JH – Practice Manager

**Apologies:** Dr SH – GP Partner

1. **Minutes of last Meeting**

Minutes were accepted as a true record.

1. **Matters Arising**

DF gave DrH a name plate for both him and DrD to display on their desks. DrH thanked DF and then offered is apologies for the meeting.

DF asked JH regarding NHS Lanyards and badges. JH has purchased the lanyards and is on with acquiring the badges.

A discussion that our meetings should go back to three monthly; with a view to it being held the week after the locality network meeting.

1. **Feedback from Great Harwood PPG**

BP and I went to observe the PPG meeting at Great Harwood Medical Group; it is usually a well-attended but due to holidays there was not as many in attendance. JH’s perception was that the group had not achieved any more than us. NL stated that BP had said something similar to him. If BP has anything to add he can do so at the next meeting.

1. **Feedback from Locality PPG**

NL feedback the discussions that took place at the BPPN meeting, feedback as follows:

* A presentation was given to the group by NWAS on community first responders and their role within the ambulance service and the community. NWAS are asking for the service to be promoted with a view to more people becoming volunteers.
* Norman said that there were further consultation documents available. Norman asked Jo if she could source one of the documents. Jo to speak to CCG. ***JH spoke to KH who stated that the document was high level feedback on the consultation so far. KH will send me a copy.***
* INR issue was raised, which will be discussed in the practice managers meeting.
* BP said he will share our terms of reference if the group were in agreement. DF, NL and I were happy for this to be shared.
* There was a discussion about Rosegrove and Kiddrow joining their PPG together. JH stated that she did not feel this would work as even though the practice are in close proximity we are individual and have different internal issues. Happy to share good practice and help. DF and NL both agreed with this stance.
* The CCG is looking at producing a locality newsletter.

1. **Any Other Business**

None

**Next Meeting**

**25 October 2016 at 1.00 pm**