**Minutes of PPG Meeting Held Monday 18th April 2016**

**PRESENT:** DF – Chair

 NL – Vice Chair

 BP - Patient

 SW - Patient

 Dr S H – GP Partner

JH – Practice Manager

 JJ – Receptionist

**CQC Visit – Well done to all concerned.**

1. **Minutes of last Meeting**

Minutes were accepted as a true record.

1. **Matters Arising**

 Steering Group – JH raised NL’s concern in respect of the Dementia worker employed by the council and she was assured he was working with other partners involved in Dementia

1. **Feedback from Barry re NAPP and other PPGs**

BP had contacted a couple of surgeries to gather information on how they run their PPG meetings/groups. Two surgeries who he contacted only had virtual groups.

A number of members also felt that as a group we were not representative of the population and were too small. JH explained that this is an issue for all practices. A discussion took place around the National Association of Patient Participation (NAPP) and whether they could offer some useful guidance for its members. Barry agreed to look into the benefits and cost of being a member of the NAPP.

1. **Web Stats**

JH passed around the statistics for the number of hits that the practice website attracts and looking at the stats the group was of the opinion that the website was probably not a viable option for recruitment.

The group questioned whether MJOG could we used.

Other suggested forms of recruitment notices to be displayed around the practice; right hand side of prescription and staff to opportunistically ask patients if they would like to be involved.

BP will look at Rosegrove Surgery Website and advise what information he thinks maybe missing and bring to the next meeting.

1. **Any Other Business**

New name badges, lanyards and card holders to be ordered and given for all staff members to wear. Though the old name badges are nice the pins are causing damage to clothing.

**Next Meeting**

**7th June 1pm**