**Minutes of PPG Meeting Held Tuesday 6 February 2018**

**Present:** DF – Chair

 NL – Vice Chair

CL – Patient

 JH – Practice Manager

**Apologies:** Dr S H - GP

BP – Patient

SW – Patient

BP – Patient

1. **Minutes of last Meeting**

Minutes were accepted as a true record.

1. **Matters Arising**

None

1. **Feedback from Network**

NL informed the members that the network meetings will now have a Practice Manager Representative that will attend and speak to the group. MH from Yorkshire Street attended the most recent meeting. MH spoke about her PPG and how it began as a face to face but has moved to virtual.

The network has been informed that there are some practices locally merging as of 1 April 2018. DR is coming to the next network to give an update on 8.00 till 8.00 at the next meeting (Parkside and Oxford Road).

KS updated the group in respect of what is happening in the locality, she discussed the up and coming Primary Care Networks and what was happening in Central and East. NL observed that not much was happening in West.

The network had presentations from MM re new primrose suite (chemo unit); Dr Chauhan gave presentation on CVD awareness, and JC talked about SEPSIS awareness.

1. **Practice Survey - Discussion**

Practice Surveys are being given out to patients by reception until the end of February (this date may be extended). The survey is also on the website and JH has text all patients with a mobile asking them to complete.

1. **Any Other Business**

DF asked JH to inform the members about the new staff member. JH explained that we had currently employed a member of staff that is shared by Rosegrove and Kiddrow; she also informed that the practice is also advertising for a new receptionist.

JH also informed the members that the practice has recently had a booking screen fitted. Patients seem ok with it and it will assist the receptionist in the busier times.

**Meetings**

1 May 2018 – 1.00 pm